Reset DSU Network Password - Students

Overview:

**DSU Network Account:** This account gives you access to many services offered by DSU. To keep your accounts safe, we highly recommend you create a unique password – one that you don’t use anywhere else. Some of the services that will require your DSU account are: Webmail, Outlook, Office365, wireless access, printing, IA lab, VM View and personal web space.

All DSU Network Accounts need to be reset/changed at least every 180 days. All users will receive their first email alert starting fifteen (15) days prior to your account password expiration. Users will continue to receive this message days 10, 5, 4, 3, 2 & 1. See Example of email. Email sample below:

![DSU Network Password Expiration Notification](image)

Your DSU Network password is expiring in 5 day(s). Please change your password.

To change your password, follow these steps.

1. Open a web browser and navigate to the DSU homepage.
2. Click the MyDSU link in the top right corner.
3. Under "Trouble Logging In?", click the Reset your Password button.
4. Click the Reset Password button under "Reset My DSU Network Password".
5. Enter your information and reset.

We recommend faculty and staff who regularly work on the DSU campus perform the reset while on the DSU Network. This will ensure that your new password is pushed to your domain connected device.

**Questions**

If you have any questions regarding this email, please contact Help Desk.

**DSU Help Desk**

| e: help@dsu.edu |
| p: 605-256-5675 |

**NOTE:** If your password has already expired (user can no longer login into DSU resources) user can still complete this process by following these steps.
What are the password requirements?

Password Requirements

1. Passwords must be a minimum of 8 characters long.
2. Passwords must not contain your name or your username.
3. Password must contain characters from three (3) of the following categories:
   - Uppercase letters
   - Lowercase letters
   - Numbers
   - Special characters (for example, ! $ # % - .)
   - Any Unicode character that is categorized as an alphabetic character but is not uppercase or lowercase. This includes Unicode characters from Asian languages.
4. Cannot be among the last five passwords used.

How do I change my password?

Go the MyDSU link on the DSU homepage.

Under “Trouble Logging In?”, click “Reset your Password” option.

Reset your Password
Under the heading “Reset My DSU Network Password”, click the “Reset Password” box.

Enter the last four of your SSN#, Last Name and Date of Birth and click Submit.

Enter new password (following the password requirement guidelines) then click Reset Password.

Once you have received the Password Reset Successful reset is now completed and account can be used.
**Troubleshooting:**

If your wireless connection is no longer operating, you may need to reset your 802.1x wireless connection settings. See Related Articles section on this web page for additional help.

Don’t forget to reset your WebMail credentials in MyDSU portal after your recent password reset.

If you need help with your login information, you can either access the “Trouble logging in?” area on the MyDSU page or email mydsuportal@dsu.edu.

**For additional information, check these categories in the Knowledge Base:**

- Accounts & Passwords
- Information Security
- WiFi & Network Access